

Red Bud Public Library Board Meeting

Thursday April 11, 2024 at 5:00pm

- I. **Call to Order**
- II. **Roll Call**
- III. **Public Comments**
- IV. **Minutes**
 - a. January 2024 (Review, Discuss, and Approve/Disapprove)
 - b. February 2024 (No Meeting or Agenda-Library Director out with COVID)
 - c. March 2024 (No Meeting-Severe Weather)
- V. **Treasurer's Report** (Review, Discuss, and Approve/Disapprove)
 - a. Deposit (February 8, 2024)
 - b. Deposit (March 12, 2024)
 - c. Deposit (April 9, 2024)
 - d. List of Bills (February 2024)
 - e. List of Bills (March 2024)
 - f. List of Bills (April 2024)
 - g. Financial Reports (January 2024)
 - h. Financial Reports (February 2024)
 - i. Financial Reports (March 2024)
- VI. **Librarian's Report** (Review, Discuss, and Approve/Disapprove)
 - a. Circulation, Attendance, New Patrons
 - i. January 2024 compared January 2023
 - ii. February 2024 compared February 2023
 - iii. March 2024 compared March 2023
 - b. In-person Programs and Attendance
 - i. January 2024 compared January 2023
 - ii. February 2024 compared February 2023
 - iii. March 2024 compared March 2023
- VII. **Old Business**
 - a. Set up remaining Library Board with date and time slots to set up Library Board Trustee email and L2 accounts (Must have cell phone/other device, on which you will either get email or text notifications for verification). Need done by end of April 2024
 - b. ASPEN went live March 6, 2024 (Not all libraries implemented this updated online catalog, so not available on the SHARE Mobile Library app)
- VIII. **New Business**
 - a. I-Cash was at Library March 14, 2024 from 12-2pm
 - b. Jamie Joost had a Budget meeting with City Hall on March 12, rescheduled from January 30th. Copy of estimated budget attached.

- c. New Trustee Portal (Information Provided-Must have L2 account) Virtual Trustee Learning Workshop on April 20, 2024 at 11:00am. Must register in L2.
- d. Christopher Moll approved by City as a Board Trustee on February 5, 2024
- e. All Library Staff and Trustees should have received an Annual Statement of Economic Interest, which must be completed and mail to Randolph Count Clerk & Recorder
- f. Library was closed the day of the Solar Eclipse on Monday April 8, 2024 10:30am-3:30pm, as the Library is helping host the event. The Library Director was on the Event committee
- g. St. Louis Astronomical Society Eclipse presentation was on April 3, 2024 6:30-7:30pm (Flyer attached)
- h. Library will be implementing Adult Book Club Part 2, an evening Book Club with the same book as the morning Adult Book Club
- i. Follow-up on 2 Items up for vote with deadlines prior to April 11, 2024 Board Meeting (no March or February Meetings)
 - Internet Contract with HTC expired. Quotes for the current internet speed of 100/100 and 200/200 are attached to March Board Meeting Items. eRate Consultant must have decision for new contract prior to 3/20/2024 to continue to receive discounts. Library Director renewed contract for the same internet speed of 100/100 with HTC for another 3 years. This can be re-evaluated for changes at the end of the new 3-year contract
 - Deadline 3/15/2024-Had been put on hold since end of January waiting for the Library Board vote-Collaboration with Chester Public Library and another library to bring in a larger summer program on June 26, 2024-Jim Cruise, the Spoon Man (made it to 2nd round of America's Got Talent) for a fee of \$300 per library. Library Director scheduled Spoon Man, along with 2 other libraries. Cost was budgeted into 2024-25 Fiscal Year
- j. Discuss and Vote:
 - Library needs to purchase Library Patron Cards, almost out. New design ready for approval or changes. Last cards were purchased in 2008 from Vanguard ID Systems. (cost with and without tag and potential card design are attached)-2025 Budget
 - Potential Holiday Closures:
 - Juneteenth June 19 (Federal Holiday) (Wednesday this year)
 - Mondays before Christmas Eve and New Year's Eve both on Tuesdays this year
- k. Review/Discuss (Potential Vote):
 - City Hall Budget Meeting:
 - Discussed Library applying for a potential construction grant in 2025 (Deadline is March 2025) for ADA Compliant Door, new flooring, walls painted, smoke/carbon monoxide detectors in new addition, reupholstering chairs, new window treatments, and other items as decided. Will revisit discussion at the end of summer, along with Library Board, City Mayor and Financial Clerk. Since building is owned by City, Library will need to collaborate with the City. The eRate Consultant will aid in completing the grant, including bids
 - City Finance Clerk and Mayor offered to review the 2025 Budget with the Library Board and answer any questions around the end of June 2024, in addition to discussing possibility of setting up a Library CD

- Terms Expiring April 30, 2024 for Library Board Trustees: Carol Thompson, Patricia Sachtleben, and Jamie McClellan. Potential term renewals?
- i. Upcoming Programs:
 - LEGO Day April 23, 2024 at 1:00-6:00pm
 - Storytime April 22, 2024 4pm: Local Author Karen Steed “P.S. We Love You!”-A Letter from Divorced Parents to Their Child
 - Adult Book Club Part 2
 - Young Adult Book Club May 7, 2024 6pm
 - Teen Book Club May 2, 2024 5:30pm
 - m. Additional business to be put on the April 2024 agenda

IX. Adjournment